Position: Kodiak Brown Bear Center (KBBC) – Workforce Development Intern
Division: Karluk Wilderness Adventures/ Kodiak Brown Bear Center
Location: Kodiak Brown Bear Center – Camp Island/ Karluk Lake/Kodiak, AK
Reports to: KBBC General Manager
Classification: Intern

Job Summary:
This position will work on-site at the Kodiak Brown Bear Center (KBBC) facilities located on Camp Island on Karluk Lake on Kodiak Island. Workforce Development Intern will serve as the Assistant Guide for bear viewing operations and as the Assistant Facilities Operator to assist the KBBC General Manager in performing all aspects of the daily maintenance and operations of KBBC Facilities. This position will report to and be under the direct supervision of the onsite KBBC General Manager or his designee.

Internship and Scholarship Amount:
- Vocational Training dollars or University Scholarship amount: $3,500 (Intern must complete 6 weeks of guide services to be eligible for training/scholarship dollars)
- Onsite training provided: USCG six-pack license, Bear viewing safety & protocols, firearm safety, first aid and a broad base of skills relevant for the safety and efficient operation of KBBC’s facilities, utilities and equipment.
- Weekly per diem: $200 per week, transportation to camp, meals and lodging included.

Essential Functions & Responsibilities include, but are not limited to:
- Serve as Assistant Bear Viewing Guide.
- Hosting visitors from around the world, displaying a positive outlook and building relationships with guests.
- Safe & proper operation, care & maintenance of all bear viewing equipment & firearms.
- Learning all required facilities operations & maintenance tasks as directed by the KBBC General Manager.
- Performing numerous & various tasks involving physical labor at the KBBC.
- Safe operation of KBBC machinery including mini excavator, track loader, pumps, generators & etc. (training is available).
- Safe & proficient operation of small hand and power tools of all types.
- Keeping the KBBC campus area clean of debris and safe of hazards.
- Other duties as assigned by the KBBC GM.

Knowledge, Skills & Ability:
- Ability to safely handle and discharge firearms.
- Able and willing to perform all duties as assigned by the KBBC General Manager
- Able and willing to learn and retain new skills.
- Able to work as a team member and independently.
- Able to read, interpret, and follow written & verbal instructions.
- Able to learn, understand, and perform facility operations and maintenance procedures.
- Able to learn and safely perform the operation of KBBC machinery and equipment.
- Able to learn, diagnose, and perform equipment troubleshooting protocols, procedures, and repairs.
- Able to travel and live for extended periods of time in a remote location.
- Able to work for extended periods in all types of weather conditions.
- Must have good eye-hand coordination, physical fitness, and a good sense of balance.
- Able to move weight-bearing materials and equipment on uneven terrain

Minimum Qualifications:
- Must be able to work in a remote environment for extended periods.
- Required travel
- Must be willing and eligible to attend postsecondary training or school, to be funded in part by Koniag Education Foundation.
- Must be a Koniag Shareholder or Descendant

Office Location and Travel:
This position is located at a remote location on Kodiak Island. Travel by small aircraft is required.

Work Environment:
This job operates from a remote location and has a noise level of occasionally moderate to high.
**Physical Demands:**
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

The work environment has varied weather, temperatures, and conditions. Work will be performed primarily outdoors. While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; and reach with arms and hands. The work load may require the incumbent to sit or stand for extended periods of time. The incumbent must occasionally lift and/or move up to 25 lbs. Specific abilities required by the job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

**Other Duties:**
Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

**To Apply:**
Applications are accepted through KEF’s online application portal at www.Koniag-Education.fluidreview.com. All applications are due by March 31st, 2019 at 11:59 p.m. If you have questions, call 907-562-9093 or email kef@koniageducation.org.