



Career Development Grant

Award: Up to \$1,000; multiple recipients per year. Limit of two (2) CDG's per fiscal year, per student not to exceed a total of \$1,000.

Deadline: No deadline; open continuously. Please allow up to 3 weeks for processing.

Purpose: To assist Koniag Shareholders or registered Descendants who have chosen to further their education through short-term, non-degree seeking programs such as licensing and certification trainings, seminars, workshops or other career advancing programs. Career Development Grants provide funding for non-degree seeking individuals.

Requirements: Koniag Shareholders or registered Descendants who are enrolling in a career development course and can demonstrate how the training will assist the student in gaining employment or job security and/or job advancement. Must meet all other KEF eligibility requirements. The program must be accredited or meet state or industry standards. Proof of program completion is required.

Required Documents for Career Development Grant

All the following documents must be submitted for consideration of this scholarship award:

1. **Essay:** The purpose of the essay is to give the Executive Director more background information about you and the program you are pursuing. Your essay should include at least a paragraph on the following:
 - a. A brief personal and family history including how you or your family is connected to Kodiak Island.
 - b. Career and life goals.
 - c. Explanation on how this education will enhance your ability to find employment and/or improve current employment.
2. **Recent Resume** with employment history, school activities, volunteer/community service, awards/honors, and any additional education/training. (2 pages maximum)
3. **Proof of Cost of Program:** An invoice and/or cost of attendance from the school/training program.
4. **Profile Photo:** A recent headshot photo of yourself that you'd use in a professional capacity. (You may email it to scholarships@koniageducation.org)

The application and required documents may be faxed to (907) 562-9023 or mailed to:

Koniag Education Foundation
3800 Centerpoint Drive, Suite 702
Anchorage, AK 99503

Review Process:

The Koniag Education Foundation Board of Directors may appoint a committee or the Executive Director of KEF to select recipients of awards. Awards are based on the personal essay and completeness of information in the application.

Disbursement of Funds:

If awarded, applicants will be notified by email. The awarded funds will be sent directly to the recipient's school/program and may be used for reasonable expenses in conjunction with the courses taken which the Executive Director determines as acceptable costs. Funds not used by the recipient must be returned to the Foundation.

Date: _____

First Name: _____ Middle Initial: _____ Last Name: _____

Last 4 numbers of Social Security # _____

Permanent Mailing Address:

E-mail Address

Phone (____) _____

Date of Birth: _____

Koniag Enrollment ID #

Name and address of program you wish to attend:

School/Program Phone Number:

(____) _____

Certificate or license you expect to earn:

Name of Class/Program you wish to attend:

Dates of Class:

From: ____/____/____ To: ____/____/____

Cost of Program/Class

A. Tuition _____

B. Fees _____

C. Books & Supplies _____

TOTAL EXPENSES:

(Add items A-C) \$ _____

TOTAL FUNDING FROM OTHER SOURCES

\$ _____

FUNDS REQUESTED FROM KEF

\$ _____

I give my consent that the educational institution which I plan to attend may release information to the Koniag Education Foundation regarding my progress as a student now and beyond the period of my scholarship award. I understand this information is a condition for receipt of scholarship funds. My signature below also certifies that to the best of my knowledge the information given is true and correct. If any changes occur on any of the questions I have answered on the application, I will notify KEF. I understand that I need to provide proof of completion after my program ends in order to be eligible for future funding.

Signature: _____